

## DISTRICT 5 DCMC MONTHLY REPORT

MEETING DATE: NOVEMBER 10, 2025

Good evening, everyone. My name is Vicki R., and I am your alcoholic District 5 "District Committee Member Chair". Otherwise known as "DCMC". As always, I am grateful to be surrounded both in-person and virtually by all of you sober 'being of service' alcoholics who are attending tonight's meeting.

### STEERING COMMITTEE MEETING – NOVEMBER 6, 2025 (5:30pm-6:25pm):

Attendees (5): Lien L-G, Josh O., Matt D., Mitchell B., and Vicki R.

As DCMC, I chaired the meeting. We discussed tonight's 'Elections' and other applicable District 5 'Old and New Business' topics that need to be addressed. Tonight's agenda is based on those discussions and decisions regarding them.

### AREA 09:

They held their virtual November ASC-1 meeting yesterday (Nov. 9<sup>th</sup>). The agenda items were as follows:

- **OLD BUSINESS - Budget Discussion:** (Based on the September 4, 2025 financials)
  - Louis T., Area 09 Panel 74 Treasurer A/P went over the "2025" receivables (contributions) and expenses, and why certain line items for the "2026" financial forecast budget were either increased, decreased, or removed completely.
    - Two of the latter being (by the Panel 74 e-board's simple majority vote): Removal of the "PRAASA 2026" and "Pacific Regional Forum 2026" reimbursement budgets for:
      - Panel 76 officers (other than Delegate and Alternate-Delegate), and
      - Panel 76 Committee Chairs.
    - Based on the Area's financials being better than originally forecasted they would be when various "2025" budget reimbursements were decreased in April 2025, and what he foresees the financials being by the end of the year, he felt that there would be enough funds for those reimbursements.
  - Numerous and ongoing questions were asked by the body as to:
    - Clarification regarding various "2025" line-item scenarios due to either changes or inaccuracy of some of the "2025" "receivables (contributions) line items, the "2026" committee budgets due to a couple of them not reflecting the accurate amount they had requested when they submitted their budget requests in August/September, etc.
  - Members expressed their frustration with the way the format of the budget was provided to them due to it being difficult to find the information they needed.
  - **OUTCOME:** Louis T., Area 09 Panel 74 Treasurer A/P will get together with Martine J., Area 09 Panel 74 (fill-in) Treasurer A/R in order to make corrections and update any applicable information reflected in the budget, change the format of the budget, and will have a revision provided to the body for the Area's December 14<sup>th</sup> ASC-2 for 'comments and discussion', along with the Area's eligible members getting the opportunity to vote on whether to forward it, or not forward it, onto the Area's January 11, 2026 ASA for final voting approval / non-approval of motion
- **NEW BUSINESS - Motions:** Three (3) motions (A, C, & E), along with their background material, were presented to the attendees, along with the opportunity for questions and answers:
  - **Motion A:** "Beginning with Panel 76, starting in January 2026, all Standing Committee Chairs will be expected to attend Area 09 meetings (both ASCs and ASAs) in-person rather than virtually, except in emergencies, in which case the Chair will find someone (preferably an Alternate Chair) to physically attend the meetings." Ed L.
    - Motion and background material ready by submitter, Ed L.
    - Several questions were asked and answered by the attending body.
    - **OUTCOME:** Due to a 'friendly amendment request' and acceptance by motion submitter, the motion will be revised with the following change: "except in emergencies" to "except for (e.g. emergencies)". The revised version will be:
      - "Beginning with Panel 76, starting in January 2026, all Standing Committee Chairs will be expected to attend Area 09 meetings (both ASCs and ASAs) in-person rather than virtually, except for (e.g. emergencies), in which case the Chair will find someone (preferably an Alternate Chair) to physically attend the meetings." Ed L.
      - Revision will be available to the body for review and for 'comments and discussion' at the Area's December 14<sup>th</sup> ASC-2, along with the Area's eligible members getting the opportunity to vote on whether to forward it, or not forward it, onto the Area's January 11, 2026 ASA for final voting approval / non-approval of motion.
        - \* Reminder: The January 11<sup>th</sup> ASA is when GSRs are given the opportunity to vote on the motion.
  - **Motion C** (Submitted by Ryan W., Area 09 Panel 74 Past 'fill-in' Treasurer A/R): Add Article VIII, "Finance Policies and Procedures" to the existing Area Guidelines. (Submitted by Ryan W., Area 09 Past Panel 74 'fill-in' Treasurer A/R)
    - Motion read by Panel 74 Secretary, Ramon R.
    - Several questions asked, including those on discrepancies of how this motion was written, submitted, and whether or not, it was actually needed / applicable. The Area's board will review and discuss the later.
    - Louis T., Treasurer A/P would like, as a 'suggestion', that he take both Motion C and Motion E, combine them into one motion, and include all applicable needed/required information.

- **OUTCOME:** Motion as is forwarded to Area’s December 14<sup>th</sup> ASC-2 for ‘comments and discussion’, along with the Area’s eligible members getting the opportunity to vote on whether to forward it, or not forward it, onto the Area’s January 11, 2026 ASA for final voting approval / non-approval of motion.
- **Motion E** (Submitted by Ryan W., Area 09 Panel 74 Past ‘fill-in’ Treasurer A/R): Add section "A. Expense Reimbursement" under “Article VIII, "Finance Policies and Procedures” that includes verbiage as stated below:
  - ❖ Expense Submission Requirement To ensure accurate and timely financial reporting, all reimbursement requests must be submitted within 30 days of the date the expense was incurred. Requests submitted after 30 days may be denied unless extenuating circumstances are approved by the Executive Board.
  - ❖ Supporting Documentation + Process All reimbursement requests must include original receipts or appropriate documentation detailing the expense, purpose, and budget it is coming from. Reimbursement requests must be submitted using the organization's approved form and must be reviewed and approved by the Treasurer AP (or designee) prior to payment.
  - ❖ Add a bullet to "APPENDIX A – Recent Changes to Guidelines" stating: <Date> - Added Article VIII "Finance Policies and Procedures" and corresponding section "A. Expense Reimbursement".
- Motion read by Panel 74 Secretary, Ramon R.
- Several questions asked, including those on discrepancies of how this motion was written, submitted, and whether or not, it was actually needed / applicable.
- **OUTCOME:** Motion as is forwarded to Area’s December 14<sup>th</sup> ASC-2 for ‘comments and discussion’, along with the Area’s eligible members getting the opportunity to vote on whether to forward it, or not forward it, onto the Area’s January 11, 2026 ASA for final voting approval / non-approval of motion.
- **My District 5 DCMC Report Given During Area 09 Meeting:**

*“District 5 held their October meeting on the 13th and had a total of 23 attendees - 17 in person and 6 virtually. One of those being a ‘new’ GSR from a young people’s group.*

*Due to our District upcoming November 10<sup>th</sup> elections for our Panel 76 Officers, our meeting’s “Program” was dedicated to providing the guidelines and duties of our five officers, along with having our current Panel 74 officers share their position experience, etc.*

*To end the year on a ‘merry’ note, we are planning a holiday-themed December meeting with food, drink, and raffle prizes. Attendees are being requested to wear holiday-themed attire.*

*As of now, we have approximately twenty-three (23) GSRs and two (2) Alternate-GSRs. The number of filled district positions are DCMs (8), Standing Committee Members (9), and District Officers (4 including myself). Gratefully, some of these positions are filled by members who are willing to serve in more than one position due to knowing the need for the position to be filled and to ‘be of service’ to our district.*

*I will be emailing an English and Spanish version to our Area 09 secretary, Ramon. That’s all I have to report for now.*

*Vicki R., DCMC”*

**AA.org / G.S.O.** (<https://www.aa.org/aa-gso>) / **A.A.W.S.** (<https://onlineliterature.aa.org/>)

- **What’s New?:**
  - **AAWS Announcement (October 16, 2025):** Publishing Director – Open Position
  - **Story Solicitations (Oct. 21, 2025):** “A.A. for the Transgender Alcoholic” and “A.A. for the Asian and Asian-American Alcoholic”.
  - **Message from the General Manager at GSO (Oct. 23, 2025):** Bob W., General Manager at the A.A. General Service Office, shares a message about this season of gratitude.
  - **Newsletter - About AA – Fall 2025:** A newsletter for professionals – Finding ways to provide access to all who seek help with their alcoholism.

Since our October 13th District 5 meeting I have participated in the following district and/or area events:

- October 16<sup>th</sup> (Virtually): MSCA09 Monthly “Service Manual Study and Committee Sharing” Meetings
- October 18<sup>th</sup> (Virtually): MSCA09 “Archives” Meeting
- October 27<sup>th</sup> (Virtually): MSCA09 “Panel 74 E-Board” Meeting
- November 5<sup>th</sup> (Virtually): MSCA09 “Area 09 Inventory Implementation Ad-Hoc Committee” Meeting
- November 6<sup>th</sup> (Virtually): MSCA09 District 5 “Steering Committee” Meeting

In addition to the above, I:

- Completed District 5's "2025-4<sup>th</sup> Quarter News4U" newsletter.
- Updated District 5's website.
- Worked with our District 5 treasurer on the "2025 Financial Actuals / 2026 Financial Forecast" Budget.
- Finalized District 5's "Panel 76 (2026/27) Officer Elections" eligibility list.
- Continued being of service as the Area 09's Communication Committee Chair.

That's my report for now. A full copy of my report will be emailed and, also, uploaded to our website at a later date. Are there any questions? If not, thank you for allowing me to be of service. As always...it's one of the reasons why I'm still sober today!

Vicki R., DCMC - District 5 Panel 74

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