

DISTRICT 5

DISTRICT COMMITTEE MEMBER (D.C.M.) and

ALTERNATE DISTRICT COMMITTEE MEMBER (ALTERNATE D.C.M.)

DUTIES

As Per District 5 Guidelines
Revision I: October 11, 2021 (Pgs. 9 & 10)

Article VIII. Duties of District Committee Member (D.C.M.) and Alternate District Committee Member (Alternate D.C.M.)

A. District Committee Member (D.C.M.)

1. Maintain an effective service structure in the Subdistrict.
2. Attend all meetings of the District 5 Committee and the District 5 Steering Committee.
3. Attend all Area Service Committee meetings, Area Assemblies, the Servathon, the Pre-Conference Workshop, and the Foro de M.S.C.A.
4. Participate as a member of the District Steering Committee, the Area Service Committee, and Area Assembly.
5. Work toward full representation of all the Groups in the Subdistrict at all District Committee meetings, Area Service Committee meetings, Area Assemblies, the Servathon, the Pre-Conference Workshop, and the Foro de M.S.C.A.
6. Contact G.S.R.s prior to the monthly District 5 Committee meeting and encourage them to attend. Advise them of the date and time of the next District Committee meeting and the next M.S.C.A. meeting.
7. Assist the District Registrar in obtaining current Group information to update the District 5 Roster, the Area Roster, and the Western Directory.
8. Conduct D.C.M./G.S.R. Subdistrict meetings prior to the monthly District Committee meeting and discuss pending Area business and Group problems, then give a report to the District.
9. Visit Groups in the Subdistrict that are experiencing problems, at the request of their G.S.R. Meet with group members to determine how to alleviate the situation.
10. Encourage and assist G.S.R.s to develop leadership, knowledge and experience in General Service work.
11. Service sponsor Subdistrict G.S.R.s by continuing their study of the Traditions, Concepts, The AA Group pamphlet, The A.A. Service Manual, Box 4-5-9, and other General Service material.
12. Visit Groups in the Subdistrict that do not have G.S.R.s, explain the importance of Group representation in A.A. through a G.S.R., and encourage them to elect their own G.S.R.
13. Service Sponsor* replacement to ensure an orderly transfer of responsibilities.

B. Alternate District Committee Member (Alternate D.C.M.)

1. Assist the D.C.M. to maintain an effective service structure in the Subdistrict.
2. Substitute for the D.C.M. when necessary.
3. Attend all meetings of the District 5 Committee and the District 5 Steering Committee.
4. Attend all Area Service Committee meetings, Area Assemblies, the Servathon, the Pre-Conference Workshop, and the Foro de M.S.C.A.

5. Participate as a voting member of the District Steering Committee and the District 5 Committee in the absence of the D.C.M.
6. Participate as a voting member of the Area Assembly in the absence of the D.C.M.
7. Participate as a voting member of the Area Service Committee in the absence of the D.C.M.
8. Service Sponsor* replacement to ensure an orderly transfer of responsibilities.

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